

BOARD MEETING (online)

4th September 2026 (9.30am-11.30am)

1. Opening Remarks, Apologies and Declarations (JPR)

In attendance

- Jules Parke-Robinson (Chair), Emma Foden, Tanya Harris, Clare Griffiths, Chris Hassell, Andrew Wright, Mark Foster (from 10am) Justine Baynes (CEO), Kevin Currell, Simon Cartwright, Jo Rutavicius and Tina Shepperson (for minutes).
- Apologies: Kevin Analuwa, Kirstin Furber and Geoff Hopkinson.

Conflicts of interest:

- CG BEAA board member and Worcester Wolves; CH Coventry.

2. Minutes and Matters Arising (JPR)

- Minutes meeting 11.06.26 and 22.07.26 no comments.
- All matters closed out apart from the following which are ongoing:
 - Structure for board apprentice role.
 - Finance training for board members.
 - Options for a commission structure.
 - In-depth membership review.

3. Sub Committee Updates (JPR/TH/MF)

- **PAC:** The teams have arrived in Ottawa for the World Championships. There were two appeals by athletes who were not selected which went through a rigorous appeals process. This found that neither appeal was to be upheld so the selection stood. As a matter of course, a review of the policy for selection is underway. The board were encouraged to follow both teams via IWBf YouTube, and best wishes were passed to both teams.
- There is a six-month review meeting with UKS on 30 September.
- Cardiff have withdrawn from the WPL next season due to a lack of players. Meaning the competition reverts back to four teams. Work continues on developing the new model for the WPL and regional training provision.
- Physiotherapy provision remains a challenge and is being addressed with UKSI.
- **FRAG:** There has been positive feedback provided on the management accounts and financial reporting improvements and thanks were passed to AW for her work on these. The audit is progressing well with minimal issues currently identified. There has been a discussion on balancing reserves against investment in strategic priorities.
- **NOMS:** The committee agreed to an external board review which will be conducted by Jo Coates before the end of the year.
- GH has agreed to take on the role of Safeguarding Champion from JPR to strengthen escalation requirements.

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- Recruitment planning is in place to replace KF who reaches the end of her eight-year tenure in 2027. Her replacement should retain strong people/HR expertise and potentially digital or technology sector expertise. The board pack will be put together at the end of the year. A replacement for JPR as Chair was also discussed.
- A 5% pay increase for staff was agreed to come into effect from April 27. The decision was based on benchmarking and staff retention considerations.
 - *Action: TS to share subcommittee groups to board.*
 - *Action: TS to share the board skills matrix.*
 - *Action: KC to send board an overview of the new proposals for WPL when they have been developed.*

4. RAG report (JB)

- Membership numbers continue to improve and team numbers are slightly up on the previous year. There has been increased visibility and influence internationally through congress and committee engagement.
- Commonwealth Games success has highlighted the need for a dedicated 3x3 strategy and funding needs for this will be explored with UKS and SE.
- Commercial revenue remains a significant strategic concern.
- A project is being discussed with Atkins Realis around how we can use AI to support business practices and potentially in performance environments.
- The environmental strategy has been submitted to SE and will be brought to board at a later date.
- A one-year rollover application has been submitted to SE – confirmation on this is expected before the end of this year.
- Thanks were passed to KC for his work with both teams and the new coaching structure.

5. Risk Register (JB)

- Key risks are: Commercial income generation; European Championships delivery: New League implementation and Cash flow management.
- The two new risks are the successful implementation of the new league structure and cash flow. Mitigating actions are in place but the risk remains.
- Cyber security is an ongoing risk but mitigated due to BWB working with a new IT provider. JB to add it to the register.
- There is an emerging risk discussed at FRAG surrounding reserves but this was not considered to be a significant risk at this stage.
 - *Action: Cyber security to be added to the risk register.*

6. Q1 Management Accounts (AW)

- Income performance remains positive.
- Additional CWG income has been recognised.
- Support costs remain under control.
- Cash flow modelling is now included with the board papers.
- There was an overspend at National Champs, but this was less than last year.

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7. Safeguarding Report (SC)

- There has been positive progress against the NSPCC/CPSU action plan.
- Participant voice activities were completed at the DiSE Camp and Home Nations Cup.
- Monthly safeguarding meetings have now been established between SC and GH in addition to regular Case Management meetings.
- CWO engagement remains lower than desired, and SC is working on 1-2-1 meetings to increase this. As a result of this, a new case has come to light.
- There is now a QR code at events for safeguarding.
- The CPSU submission is progressing successfully and BWB are expected to achieve 'fully met' status.
 - *Action: Licence requirements to be reviewed to increase CWO engagement.*

8. IAG Full Report (JR)

- JR presented the key findings from the IAG evaluation which confirmed the significant positive income it has had.
- The SRA were invited to the meeting but were unable to attend.
 - *Action: JR to send the full report to board members.*

9. Euros Verbal Update (JB)

- Planning is progressing well, but sponsorship remains the primary challenge.
- Athlete representation on the steering group is being finalised.

10. New League Verbal Update (JB)

- The project is progressing as planned and club consultation is planned for October.
- Funding submissions will be sent to SE and UKS, but further funding is required. An additional board meeting may be required to discuss this further.

11. UKAD Update (KC)

- The annual submission was compliant with only minor administrative adjustments required.
 - *Action: NOMS to discuss succession planning for the role after the departure of TH.*
 - *Action: TH to send the link for training and TS to send this out with the minutes.*

12. AOB (JPR)

- None – the next board meeting is in person on 27th November in Loughborough
- The board passed on their support for both teams at the World Championships.

ACTION LOG:

04.09.26	Send board an overview of the new proposals for WPL.	KC
04.09.26	Share subcommittee groups to board.	TS
04.09.26	Share board skills matrix.	TS
04.09.26	Cyber security to be added to the risk register.	JB

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04.09.26	Licence requirements to be reviewed to increase CWO engagement.	JR
04.09.26	Send the full IAG report to board members.	JR
04.09.26	NOMS to discuss succession planning for the UKAD role after the departure of TH.	NOMS
04.09.26	TH to send the link for UKAD training and TS to send this out with the minutes.	TH/TS