

BOARD MEETING

7 MAY 2024 (12PM - 2PM)

MINUTES

1. Opening Remarks (JPR)

- Thanks were expressed to board and staff members for their assistance and support with everything that has been going on with BWB over the past few weeks.

2. Apologies and Declarations (JPR)

In Attendance

- Justine Baynes, Diccon Edwards, Jules Parke-Robinson, Emma Calvert, Emma Foden, Tanya Harris, Claire Griffiths, Kevin Analuwa, Chris Hassell, Kirstin Furber, Tina Shepperson (for minutes). Frances Kremarik joined 20 mins in, and Joe Bestwick joined halfway through.

Apologies

- Sam Whale.

Conflicts of interest:

- CH – Coventry; JB Jaguars and University of Nottingham; CG Loughborough Lightning and BEAA board member. FK – Referee.

3. Minutes and Matter Arising (JPR)

- Board Mins 01.03.24. All matters closed out except for board members considering possible commercial contacts as well as suitable applicants for the Commercial Director role which are both ongoing.
 - *Action – TS to reshare the link with board members for the Commercial Director role.*

4. Strategy RAG Report and Dashboard (JB)

- Key points to note are:
 - It was noted that the Commercial Director role had gone live on the website and BWB are working with Oaks Consultancy on an income diversification strategy.
 - As part of the workforce development plan, there is a lot of work going on to engage with coaches around the coaching pathway. Historically, there has been a lot of negativity surrounding this. There is currently a difficulty in recruiting to pathway coaching roles. There are also some issues with how our officials and referees are seen at international level and there is a need to understand what is missing from our coaching and training courses. Over the years there has been little CPD offered to coaches from BWB and this is part of the wider review.
 - It was highlighted that UKS are making significant job cuts at present but it is not clear what impact this will have on BWB but this should be resolved by the end of June and further updates will be provided.

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- BWB have met all the code for Sports Governance requirements.
- JB is part of a digital technology group as part of the System Master Planning work with UK Sport. Through this there may be the opportunity to access some Sport England funding for a new digital architecture but more will be known after the meetings in early June.
- JB is starting work on a crisis comms plan for Paris with risks, particularly around security.
- *Action: Jenny BH to talk to Emma C about what is being done about coaching in cricket as well as possible involvement of the People Academy.*
- *Action: CG, TH and JB to connect to discuss security.*

5. Risk Register (JB)

- It was noted that Paris is an operational risk so was not included on this. The risk on row 5 has been downgraded due to work being done within BWB. On row 23 (reputational risk) there is currently work being done on the club health check.
 - *Action: Noms to discuss the organisational strategy at their next meeting.*

6. Sub Committee Updates (JPR/SW/EC)

- FRAG – Q4 accounts, year-end accounts and cash flow analysis are all currently being worked on and AS has linked up with another NGB to improve cash forecasting. AS and Zaki Shah from Sedulo have been working on tidying up the BWB finance process and thanks were passed to both for this.
- Performance – Paris selection is taking place on 10th May and support will be in place for those not selected. PAC has discussed coaching at length and more recently, Performance hubs and Development Centres and what these need to look like. In the cause and case for change application, the coaching grant was not successful but 300K was awarded for international competitions.
- Noms – no meeting since the last board. There will be a further meeting before the Club Conference in June
 - *Action: Risk register to include acknowledgement of how BWB engage with membership.*

7. Budgets Q4, end of year and 2024/25 (AS)

- Q4 – There have been no major changes since Q3 but there have been a lot of accruals of income. AS has been talking to funders to better understand funding schedules to assist cash flow. There has been a significant underspend particularly on IAG, partly due to extra caution over contingency, but this is being addressed. Extra income is being received from the new investment account.
- Budget – It was noted that the budget had not been signed off by board.
- It had been agreed at FRAG that there will be additional stand-alone meetings to support AS.
 - *Action: Financial documents to be prepared for the club conference– JB/AS*

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8. Revised Strategy (JPR)

- The last strategy was completed in 2018 and it was considered by board during the away day what BWB can offer. The revised strategic intent which runs up to 2037 was presented in its current format to gauge feedback from board members before it was presented at the Club Conference.
 - *Actions – JB to make changes to the strategic intent document*

9. AOB (JPR)

- For Info: EDI and Safeguarding Papers. Sam Rock has moved into a full-time position with Performance. Sam Little has been brought in to handle safeguarding in a part time role.
- Invites to the BWB club conference will be for members only and a crisis comms plan is being created in case any non-members attend on the day.
 - *Action: Minutes for the extraordinary board meeting to be amended to include the name of the member concerned.*
 - *Action – Noms to look at the policy of the reinstatement of members.*
 - *Action – Paralympic draw to be queried with IWBF at the working group meeting.*

Date of Next Meeting: 25th July 2024.

ACTION LOG:

07.05.24	World-Leading NGB	Reshare the link with board members for the Commercial Director role.	TS
07.05.24	World-Leading NGB	Talk to Emma C about what is being done about coaching in cricket as well as possible involvement of The People Academy.	JBH
07.05.24	World-Leading NGB	Connect to discuss security.	JB, CG, TH
07.05.24	World-Leading NGB	Discuss the organisational strategy	NOMS
07.05.24	World-Leading NGB	Risk register to include acknowledgement of how BWB engage with membership.	JB
07.05.24	World-Leading NGB	Financial documents to be prepared for the club conference.	JB/AS
07.05.24	World-Leading NGB	Minutes for the extraordinary board meeting to be amended to include the name of the member concerned.	TS
07.05.24	World-Leading NGB	Look at the policy of the reinstatement of members.	NOMS
07.05.24	World-Leading NGB	Amendments to be made to Revised Strategy as per board recommendations.	JB

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