

MATCH INCIDENT REPORT

This form should be used to report disqualifications, breaches of the code of conduct or other serious on-court infractions, or in the case of the official wishing to draw attention to any other matter associated with the match which may result in disciplinary action.

The contents of this form will be administered in line with the Disciplinary Policy and Data Privacy Notice.

The report must be sent to officials@britishwheelchairbasketball.co.uk within 48 hours of the incident.

INSTRUCTIONS FOR COMPLETING THE REPORT

- Use the template provided overleaf
- Ensure all available information is provided in the boxes
- Ensure your report is factual, don't include personal opinions
- Information provided should be your own
- Please refer to player numbers and team (eg. A4 or B4)
- Please also note the incident on the back of the scoresheet

REPORTING THE INCIDENT

- Give some context to the incident
- Where were you when it happened?
- Where was the ball?
- Where was the incident?
- What happened in the run up to the incident?
- What happened in the incident?
- Report only what you saw and heard

CONCLUDING THE REPORT

- What were the outcomes you came to?
- How did you reach these outcomes?
- How was the game restarted?
- Were there any repercussions from the incident?

SUPPORTING INFORMATION

- Please provide any supporting information such as video recordings or photography.

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MATCH INCIDENT REPORT FORM

Report written by		Your role	
Home Team		Away Team	
Date of fixture		Venue	
League		Division	

Referees	1.	2.	3.
Table Officials/ Game Commissioner	1.	2.	3.
	4.	5.	
Any other witnesses	1.	Team	
League	2.	Team	

Name of person whose conduct is being reported		Team	
Licence No			
Conduct type	Disqualification	Pre-game conduct	In game conduct
	Post-game conduct	Other	

Name of person whose conduct is being reported		Team	
Licence No			
Conduct type	Disqualification	Pre-game conduct	In game conduct
	Post-game conduct	Other	

Has this incident been reported to the police or other emergency service?	Yes	If you have been the victim of a crime or you have witnessed a crime, you may wish to report it to the police.
	No	

Please detail what happened. Only report what you witnessed or heard.

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